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| Title | **Perform software and hardware maintenance** | | |
| Level | **3** | **Credits** | **4** |

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| Purpose | These competency standards will ensure that the trainee will be competent to understand the computer for a designer. It gives the trainee introduction to the computers and its usage. |

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| Classification ISCED | 0611 Computer use |

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| Available grade | Competent / Not yet competent |

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| Modification history | N/A |

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| Competency Unit | Performance Criteria | Knowledge and Understanding |
| **G1**: Learn how to Install  Graphics Software’s | **P1**: Install relevant graphics software  **P2**: Uninstall relevant graphics software | **K1**: Learn the Method of installing graphics software’s  **K2:** Learn the configuration required by software  **K3:** Describe work environment of different software for designing artwork  **K4:** Learn the Corel Draw and Final Cut Pro |
| **G2**: Learn the Operating System installation & Format | **P1**: Install relevant Operating System (Windows and Mac OS)  **P2:** Format relevant Operating System (Windows and Mac OS) | **K1**: Get the knowledge of Operating System installation on computer.  **K2**: Learn how to format a system/computer  **K3:** Check operating systems upgrades and configuration. |
| **G3:** Devices & Peripherals Drivers installation | **P1:** Install and configure required drivers  **P2:** Install and configure Peripherals devices | **K1:** Learn installation of software and configuration of drivers  **K2:** Learn installation and configuration of  Peripherals devices  **K3:** Get to know about plug and play devices |